

DECORATING RULES FOR VOLUNTEERS

1. All volunteers must be 14 years of age or older.
2. Everyone must sign in at the Rotary Volunteer Tent and sign a photo release.
3. All groups must be accompanied by at least one member of the sponsoring Rotary Club. Teachers and parents can be supervisors.
4. Decorating the float involves work done both off the float (preparing the decorating materials) and on the float. All jobs are important and must be done to the best of your ability. The only jobs you can decline are scaffolding jobs and/or any job which may aggravate an allergy. If you have such an allergy please provide that information to the Committee prior to working your shift.
5. If you are willing to work on scaffolding you must follow all instructions of Phoenix and should not climb onto or climb off of any scaffolding without their direct supervision. Phoenix will determine how many and whom may work from a scaffolding. Wear appropriate shoes, Ugg's will not be allowed on scaffolding.
6. Decorating the float can be complicated and special training and/or instruction is required to perform each job. Many factors can and will occur that may cause work to cease or a shift to end early. Because of this PATIENCE is required.
7. NO cell phones, CD's, IPODS, MP3 players, or other electrical devices are allowed in the float decorating area. All these devices can be used outside the float barn/decorating area during a meal break or other authorized break or emergency. This rule is required as you will be working in a fluid construction area and must be able to hear instructions and warnings at all times. Also, some of these devices interfere with the communication system of Phoenix, our builder. Cameras and Cell phones used as cameras are permitted as allowed by the Phoenix supervisor.

8. Be prepared to stay and work for your entire shift. Excluding bathroom and water breaks, only one 30 minute meal break is allowed per shift and all volunteers for all the floats take their meal break at the same time.
9. There is no food or drink allowed in the decorating area. Food and drink can only be consumed during the 30 minute meal break and only **outside** of the decorating barn. As all volunteers take their meal break at the same time. Your Rotary or parent supervisor will determine your meal options.
10. Wear layers of clothing as the early morning and late evening hours are colder.
11. Wear old clothes that can become dirty or spoiled by glue etc. Tie back long hair. Fingerless gloves are allowed but save your manicure for a later day.
12. All personal items are the responsibility of the owner. Fanny packs work great.
13. Please do not expect to use the office phones, you can use your cell phone during breaks. If you need to make an emergency call, use your cell phone and inform your Rotary supervisor and your Phoenix supervisor. Incoming calls will not be accepted and no paging will be allowed from the office.
14. IF you need to leave the decorating area AT ANY TIME other than the official meal break you must tell your Rotary Club supervisor, your Phoenix supervisor and check in with the Rotary Volunteer tent.